**Equity Committee**

**10/24/17**

**2:00 pm-3:30 pm**

**Room LI100**

**MINUTES**

**ATTENDANCE**

E. Cervantes, E. Talavera, J. Richburg, C. Velarde-Barros, K. Warren, V. Martinez, M. Chatterjee, M. Sanidad, D. Fuentes, R. Brown, Claudia Traver, E. Luna

1. **Call to Order**

By E. Cervantes at 2:03 pm

1. **Roll Call**

Read by E. Cervantes

1. **Approval of Agenda**

MSC (M. Sanidad /K. Warren).

Revisions made, switched position of old business and new business

Vote: unanimous. Approved as presented.

1. **Approval of Minutes 9/26/2017**

*MSC (C. Velarde-Barros /K. Warren). Vote: unanimous. Approved as presented.*

1. **Approval of Minutes 10/10/17**

*MSC (C. Velarde-Barros /M. Sanidad). Vote: 1 abstention. Approved as presented.*

1. **Reports/Information**
2. **Chair Updates**

E. Cervantes will start working on a timeline for reports on items that were funded. He asked that administration report back on the areas they are in charge of and to make sure to include extensive data. The committee will need to report data to cabinet to create greater levels of awareness. The campus has plenty of data collecting tools and they need to be utilized.

1. **Team Building/Professional Development Activity** – E. Cervantes

The committee participated in aLego activity, which demonstrated equity. Discussion of equitable practices and structuring changes came out of the activity.

1. **Professional Development Update**

E. Cervantes updated the committee that the Integrated planning meeting is still in the works. K. Warren shared information about a retreat put on by 3CSN at Gavilan on Nov. 3rd and she encouraged committee members to attend to address larger goals together. The registration cost is $100 and K. Warren asked if it was appropriate to open it up to a group and if there is enough equity money to fund the registration. E. Cervantes replied that there is not enough time to submit a proposal, vote and organize attendance to this event. K. Warren asked that the committee should have a bit of nimbleness for events that have a quick turnaround. C. Velarde-Barros and E. Cervantes felt that it would revert back to old practices. K. Warren feels that the new process is not working properly given that there is not enough time to register for an event such as this one. D. Fuentes reminded the committee that the proposal process was just adopted during the spring semester and that not enough time has passed to determine whether or not it is working.

1. **Workgroups update**

E. Cervantes made a correction to the assessment form; he left out the name and added a place for individual names. He asked those who completed it to go back and add names or refill with their name on the form.

1. **Old Business**
2. **Reallocation of funds to meeting Integrated Plan goal**

E. Cervantes reported to the committee that one of the goals is to impact and implement Guided Pathways. R. Brown was not able to use funding and the idea is to move the funding towards Guided Pathways. K. Warren shared the Chancellor’s perspective on implementing Guided Pathways and provided a handout. Discussion took place regarding implementation, training and community participation so that the committee can comprehensively move forward.

*A motion was made to fund the Guided Pathways in the amount of $13,464.*

*MSC (E. Cervantes/E. Talavera). Vote: unanimous. The motion passes.*

1. **Potential Application for funding/dedication to areas of support?**

E. Cervantes asked the committee if they would like to dedicate the additional funds to the academic side of the campus.

*A motion was made to allocate additional funding to the academic side of the campus with priority going to professional development proposals.*

*MSC (E. Cervantes/ C. Velarde-Barros). Vote: unanimous. The motion passes.*

1. **New Business**
	1. **Funding allocation process or alternatives** –

E. Cervantes asked the committee how they should move forward with the current funding allocation process. Discussion revolved around implementing a change and practice. R. Brown would like to look at different models to get more participation. K. Warren would like the committee to look at other colleges who are successful in equity and use them as a model to structure the processes in addressing equity issues. The committee will hold off until research is done. No voting is necessary since there are 2 years to use the funding.

1. **Next Steps**
2. Equity framework
3. **Adjournment at 3:20 pm by consensus.**